

Official Notification of Results

For multiple-choice examination results, you will receive an unofficial Performance Report immediately upon completion of the examination. This Performance Report indicates the content areas where further study may be helpful. Official results from all examinations are released by JCAHPO by mail ONLY approximately two to four weeks after the examination.

Validation of Results

JCAHPO is responsible for the validity and integrity of the examination results reported. On rare occasions, occurrences such as computer malfunction or misconduct by a candidate may cause an examination result to be suspect. JCAHPO reserves the right to invalidate and/or withhold examination results if, upon investigation, violations of JCAHPO's regulations are discovered. Candidates are expected to cooperate fully in the investigation.

Release of Examination Data

JCAHPO reserves the right to use, for any purpose, all examination data in aggregate reports related to examination performance. Release of such data will not include names or personal, identifiable information. Examples of the purposes, for which such data might be used include, but are not limited to: JCAHPO research projects, grants, the military, and formal training program reports. Information regarding whether or not you are actively certified is public and may be verified or accessed by anyone.

If you wish to authorize JCAHPO's release of your individual, identifiable data (name) to any source, please contact JCAHPO in writing with the name of the intended recipient and the time period in which release can be made.

Use of the Credential

After successfully completing all requirements for certification, you will be authorized to use the pertinent credential (i.e., COA, CCOA, COT, COMT, OSA, ROUB, or CDOS) after your name. You may continue to use the credential as long as you comply with recertification requirements.

Certification Documents

As a certificant, you will receive your certificate and wallet card that indicate your certification expiration date and JCAHPO ID number. To maintain certification past the expiration date, you must comply with recertification requirements.

Revocation of Certification

Once certification has been granted, it may be revoked for disciplinary reasons. Conduct which may initiate disciplinary action may include, but is not limited to, supplying false information on the application or supporting documentation, engaging in inappropriate or dishonest conduct during the examination, or otherwise failing to comply with the JCAHPO Standards, Procedures and Sanctions Pertaining to Certification and Recertification. Please refer to page 39 to view the JCAHPO Standards, Procedures, and Sanctions Pertaining to Certification and Recertification.

Non-Certified COT Candidates Pending Successful Completion of the Skill Evaluation

Candidates who have passed the COT multiple-choice examination but conditionally pass, fail or choose to delay the COT Skill Evaluation may be granted a certification at the Assistant level if they submit a written request to JCAHPO.

Non-Certified COMT Candidates Pending Successful Completion of the Performance Test

Candidates who have passed the COMT multiple-choice examination but conditionally pass, fail or choose to delay the Skill Evaluation and Performance Test may be granted a certificate at the Assistant level if they submit a written request to JCAHPO. Candidates who have passed the COMT multiple-choice examination and the COT Skill Evaluation, but conditionally pass, fail or choose to delay the COMT Performance Test may be granted a certificate at the Technician level if they submit a written request to JCAHPO.